

16/09/2024

Business - Application for a premises licence to be granted under the Licensing Act 2003

Ref No. 2290273

Name of Applicant

Please enter the name(s) who is applying for a premises licence under section 17 of the Licensing Act 2003 and am making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

South London Arts Group Ltd

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
 - Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the

entertainment is provided by or on behalf of the health care provider;

o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and

o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).

4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

5. For example (but not exclusively), where the activity will occur on additional days during the summer months.

6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.

8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.

9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.

10. Please list here steps you will take to promote all four licensing objectives together.

11. The application form must be signed.

12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.

13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.

14. This is the address which we shall use to correspond with you about this application.

15. Entitlement to work/immigration status for individual applicants and applications

from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A current passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.

- A current Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A current passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A current Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A current Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, less than 6 months old, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a

European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.

- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.

- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:
 - o evidence of the applicant's own identity – such as a passport,

 - o evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and

 - o evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,

 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,

 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or

 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:

- (i) any page containing the holder's personal details including nationality;

- (ii) any page containing the holder's photograph;

- (iii) any page containing the holder's signature;

(iv) any page containing the date of expiry; and

(v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

Premises Details

Application for a premises licence to be granted under the Licensing Act 2003

Non-domestic rateable value of premises in order to see your rateable value [click here](#) (opens in new window)

£	██████
	Band D and E only applies to premises which uses exclusively or primarily for the supply of alcohol for consumption on the premises
	No

Premises trading name

	Cheeks
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Postal address of premises or, if none, ordnance survey map reference or description

Do you have a Southwark postcode?	Yes
Address Line 1	RAILWAY ARCH 3 ALMOND ROAD
Address Line 2	
Town	LONDON
Post code	SE16 3LR
Ordnance survey map reference	
Description of the location	
Telephone number	██████████

Applicant Details

Please select whether you are applying for a premises licence as

	a person other than an individual (limited company, partnership etc)
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If you are applying as an individual or non-individual please select one of the following:-

	I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
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Other Applicants

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name - First Entry

	South London Arts Group Ltd
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Address - First Entry

Street number or building name	█
Street Description	██████████
Town	██████
County	
Post code	██████
Registered number (where applicable)	██████

Description of applicant (for example, partnership, company, unincorporated association etc)	Company
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Contact Details - First Entry

Telephone number	[REDACTED]
Email address	[REDACTED]

Operating Schedule

When do you want the premises licence to start?

	01/11/2024
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If you wish the licence to be valid only for a limited period, when do you want it to end?

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General description of premises (see guidance note 1)

	A through arch with access at either end. There is a gated yard at one end. It is situated below multiple trainlines, within a network of arches. The arch is currently empty, the only constructed features are WC and water point at the Almond road entrance. Roller shutters are fitted at both entrances. Both shutters have doors. Our proposed fit out will include widening exit doors at both ends to a minimum 1.1m clear width.
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If 5,000 or more people are expected to attend the premises at any one time please use the drop down below to select the number.

	Less than 5000
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Note 1

Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place of consumption of these off-supplies of alcohol, you must include a description of where the place will be and its proximity to the premises.

Operating Schedule part 2

What licensable activities do you intend to carry on from the premises?

	(Please see sections 1 and 14 of the Licensing Act 2003 and schedule 1 and 2 of the Licensing Act 2003)
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Provision of regulated entertainment (Please read guidance note 2)

	a) plays
	b) films
	e) live music
	f) recorded music
	g) performance of dance

Provision of late night refreshment

	i) Late night refreshment
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Supply of alcohol

	j) Supply of alcohol
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In all cases please complete boxes K, L and M.

A - Plays

Will the performance of a play take place indoors or outdoors or both? (Please read guidance note 3)

	Indoors
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Please give further details here (Please read guidance note 4)

	Plays may take place in the central performance space. This would be a contained and managed area with a clear demarcation between audience and performers. Access and fire escapes from either end of the performance area. Amplified music/voice/soundtrack designed to be audible only from within the building and performance space. Plays may be prepared and performed here as part of a varied programme of mixed arts events, making use of a flexible performance space.
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Standard days and timings for Plays (Please read guidance note 7)

Day	Start	Finish
Mon	00:00	02:30
	12:00	00:00

Tues	00:00	02:30
	12:00	00:00
Wed	00:00	02:30
	12:00	00:00
Thur	00:00	02:30
	12:00	00:00
Fri	00:00	02:30
	12:00	00:00
Sat	00:00	00:00
Sun	00:00	00:00

State any seasonal variations for performing plays (Please read guidance note 5)

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Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed. (Please read guidance note 6)

	Weekend operating hours to apply to all public and bank holidays.
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3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.

B- Films

Will the exhibition of films take place indoors or outdoors or both? (Please read guidance note 3)

	Indoors
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Please give further details here (Please read guidance note 4)

	Film screenings may take place in the central performance space. This would be a contained and managed area with a clear demarcation between audience and screening. Access and fire escapes from either end of the screening area. Amplified music/voice/soundtrack designed to be audible only from within the building and screening space. Films may be prepared and presented here as part of a varied programme of mixed arts events, making use of a flexible performance space.
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Standard days and timings for Films (Please read guidance note 7)

Day	Start	Finish
Mon	00:00	02:30
	12:00	00:00
Tues	00:00	02:30
	12:00	00:00
Wed	00:00	02:30
	12:00	00:00
Thur	00:00	02:30
	12:00	00:00
Fri	00:00	02:30
	12:00	00:00
Sat	00:00	00:00
Sun	00:00	00:00

State any seasonal variations for the exhibition of films (Please read guidance note 5)

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Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed. (Please read guidance note 6)

	Weekend operating hours to apply to all public and bank holidays.
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3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.

E - Live Music

Will the performance of live music take place indoors or outdoors or both? (Please read guidance note 3)

	Indoors
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Please give further details here (Please read guidance note 4)

	Live music performances may take place in the central performance space. This would be a contained and managed area with a clear demarcation between audience and performers. Access and fire escapes from either end of the performance area. Amplified music/voice/soundtrack designed to be audible only from within the building and performance space. Live music may be prepared and performed here as part of a
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	varied programme of mixed arts events, making use of a flexible performance space.
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Standard days and timings for Live Music (Please read guidance note 7)

Day	Start	Finish
Mon	00:00	02:30
	12:00	00:00
Tues	00:00	02:30
	12:00	00:00
Wed	00:00	02:30
	12:00	00:00
Thur	00:00	02:30
	12:00	00:00
Fri	00:00	02:30
	12:00	00:00
Sat	00:00	00:00
Sun	00:00	00:00

State any seasonal variations for the performance of live music (Please read guidance note 5)

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Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed. (Please read guidance note 6)

	Weekend operating hours to apply to all public and bank holidays
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- Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
- For example the type of activity to be authorised, if not already stated, and give relevant further details.
- For example (but not exclusively), where the activity will occur on additional days during the summer months.
- For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.

F - Recorded Music

Will the playing of recorded music take place indoors or outdoors or both? (Please read guidance note 3)

	Indoors
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Please give further details here (Please read guidance note 4)

	Playing of recorded music may take place in the central performance space. This would be a contained and managed area with a clear demarcation between audience and performers. Access and fire escapes from either end of the performance area.
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Standard days and timings for Recorded Music (Please read guidance note 7)

Day	Start	Finish
Mon	00:00	02:30
	12:00	00:00
Tues	00:00	02:30
	12:00	00:00
Wed	00:00	02:30
	12:00	00:00
Thur	00:00	02:30
	12:00	00:00
Fri	00:00	02:30
	12:00	00:00
Sat	00:00	00:00
Sun	00:00	00:00

State any seasonal variations for playing recorded music (Please read guidance note 5)

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Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed. (Please read guidance note 6)

	Weekend operating hours to apply to all public and bank holidays.
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3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.

G - Performances of Dance

Will the performances of dance take place indoors or outdoors or both? (Please read guidance note 3)

	Indoors
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Please give further details here (Please read guidance note 4)

	Dance performances may take place in the central performance space. This would be a contained and managed area with a clear demarcation between audience and performers. Access and fire escapes from either end of the performance area. Amplified music/voice/soundtrack designed to be audible only from within the building and performance space. Dance performances may be prepared and performed here as part of a varied programme of mixed arts events, making use of a flexible performance space.
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Standard days and timings for Performance of dance (Please read guidance note 7)

Day	Start	Finish
Mon	00:00	02:30
	12:00	00:00
Tues	00:00	02:30
	12:00	00:00
Wed	00:00	02:30
	12:00	00:00
Thur	00:00	02:30
	12:00	00:00
Fri	00:00	02:30
	12:00	00:00
Sat	00:00	00:00
Sun	00:00	00:00

State any seasonal variations for the performance of dance (Please read guidance note 5)

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Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed. (Please read guidance note 6)

	Weekend operating hours to apply to all public and bank holiday.
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3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.

I - Late Night Refreshment

Will the provision of late night refreshment take place indoors or outdoors or both? (Please read guidance note 3)

	Indoors
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Please give further details here (Please read guidance note 4)

	We plan to offer limited late night refreshment. For example tea and coffee.
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Standard days & timings for Late night refreshment (Late night start time is from 23.00, see guidance notes 7)

Day	Start	Finish
Mon	23:00	02:30
Tues	23:00	02:30
Wed	23:00	02:30
Thur	23:00	02:30
Fri	23:00	02:30
Sat	23:00	05:00
Sun	23:00	05:00

State any seasonal variations for the provision of late night refreshment (Please read guidance note 5)

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Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed. Please list, (Please read guidance note 6)

	Weekend operating hours to apply to all public and bank holidays.
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3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
7. Please give timings in 24 hour clock (e.g. 23:00) and only give details for the days of the week when you intend the premises to be used for the activity. Start time begins from 23:00

J - Supply of Alcohol

Will the supply of alcohol be for consumption (Please read guidance note 8)

	On the premises
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Standard days and timings for Supply of alcohol (Please read guidance note 7)

Day	Start	Finish
Mon	00:00	02:30
	12:00	00:00
Tues	00:00	02:30
	12:00	00:00
Wed	00:00	02:30
	12:00	00:00
Thur	00:00	02:30
	12:00	00:00
Fri	00:00	02:30
	12:00	00:00
Sat	00:00	00:00
Sun	00:00	00:00

State any seasonal variations for the supply of alcohol (Please read guidance 5)

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Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed. Please list, (Please read guidance note 6)

	Weekend operating hours to apply to all public and bank holidays.
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Please download and then upload the consent form completed by the designated proposed premises supervisor

	[REDACTED]
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5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
7. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.

Premises Supervisor

State the name and details of the individual whom you wish to specify on the licence as the designated premises supervisor (Please see declaration about the entitlement to work in the check list at the end of the form)

Full name of proposed designated premises supervisor

First names	Oscar
Surname	Gaunt

DOB

Date Of Birth	████████
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Address of proposed designated premises supervisor

Street number or Building name	████████
Street Description	██████████
Town	██████
County	
Post code	████████

Personal licence number of proposed designated premises supervisor, if any,

Personal licence number (if known)	██████
Issuing authority (if known)	████████

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (Please read guidance note 9)

	<p>Children are not permitted to attend night events.</p> <p>Where there is a day event, if a classification body is specified in the activity, screening or presentation, admission of children must be restricted in accordance with any recommendation by that body.</p> <p>Children under the age of 18 should be excluded from the premises when specified activities or performances with adult themes are taking place.</p> <p>In cases where there is no formal classification a risk assessment will take place between senior staff and any third party to evaluate the themes presented in any activity or performance.</p> <p>There will be no gambling machines in the premises.</p>
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9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.

L - Hours premises are open to public

5. For example (but not exclusively), where the activity will occur on additional days during the summer months.

6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

7. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Hours premises are open to the public (standard timings Please read guidance note 7)

Day	Start	Finish
Mon	00:00	03:00
	11:00	00:00
Tues	00:00	03:00
	11:00	00:00
Wed	00:00	03:00
	11:00	00:00
Thur	00:00	03:00
	11:00	00:00
Fri	00:00	03:00
	11:00	00:00
Sat	00:00	00:00
Sun	00:00	00:00

State any seasonal variations (Please read guidance note 5)

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Non standard timings. Where you intend to use the premises to be open to the public at different times from those listed. Please list, (Please read guidance note 6)

	Weekend operating hours to apply to all public and bank holidays.
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M - Steps to promote four licencing objectives

a) General - all four licensing objectives (b,c,d,e) (Please read guidance note 10)

	Cheeks will be a multi purpose arts venue that seeks to support the arts and creative community, and their audience, in South East London and beyond. We are focused on nurturing a creative environment through the provision of production and performance space. It is not intended as a dedicated drinking establishment. The hours we hope to
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	<p>be permitted to conduct licensable activities is not an indication of our proposed schedule, rather, it is intended to give us flexibility to provide a range of activities that are not focussed on drinking.</p> <p>The venue will present itself as an inclusive venue with zero tolerance for aggressive, abusive or prejudiced behaviour. A place where all, including (and in particular) niche identity groups feel welcome and safe. All staff will be made aware of this policy and will be trained in good practice and how to deal with any incidents that may arise. Staff numbers will be relative to the number of attendees on any given occasion. Events will be prepared and organised in advance, quite different to, for example, a high street venue as we would not be relying on passing pedestrian traffic. Instead our events will be curated and focussed on pre-sale tickets.</p>
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b) the prevention of crime and disorder

	<p>All users of the venue (staff, creative collaborators, attendees) will be made familiar with the principles and policies of the venue in order to a) set a positive precedent for good behaviour in the building, and, b) discourage those, whose attitudes or behaviour is not in keeping with the venue, from attending.</p> <p>For night events, we will provide SIA trained staff security, who will be part of a regular team familiar with the building and the clientele. It will be part of their role to maintain safety and security at the venue by conducting door searches, monitoring clientele's behaviour, and enforcing a zero tolerance policy towards illegal, harmful or unwelcome activity. All SIA staff will be made familiar with the particular policies of the venue. Appropriate signage will be on display to make clear our policies. Clear and conspicuous notices warning of potential criminal activity, such as theft, that may target customers will be displayed, and secure cloak rooms will be provided for patrons belongings.</p> <p>The security team will clearly and openly communicate with the in-house team working at the venue, which will be essential to eliminating any potential issues as quickly as possible. Our staff will be trained in alcohol refusal, and required to note down any refusals in the dedicated Refusal of Sales log. An Incident Log will also be kept, and all staff will be versed on the correct way to make records.</p> <p>A 24 hour CCTV system will be installed covering all main areas and stored for a minimum of 30 days. Access to the recording equipment will be limited to senior staff.</p>
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c) public safety

	<p>An incident log will be kept on the premises, that will include any accidents or altercations that may occur. The log book shall be kept available for inspection when required by persons authorised by the Licensing Act 2003 or associated legislation. A clear and legible notice will be installed indicating the normal hours under the terms of the premises licence during which licensable activities are permitted along with the contact phone numbers for the DPS.</p> <p>We will be supporting the Women's Night Safety Charter, and display signs to promote awareness around this.</p> <p>Similarly, we will be implementing a Safer Spaces Policy which we will make public in order to promote awareness. This policy recognises that the venue is a space where diverse groups and individuals should feel safe and comfortable; and that different people experience different kinds of oppression. Including, but not limited to, racism, disableism, poverty, transphobia, transmisogyny, homophobia, Islamophobia and antisemitism. Our intention is to create a respectful, understanding and kind space where people feel able to express themselves in a positive way without fear of reprisal or humiliation.</p> <p>All parts of the premises will be regularly maintained, and kept in good order. Fire regulations will be met, clear designated fire routes established and clearly visible signs on show. Adequate access will also be provided for emergency vehicles. Staff will be thoroughly trained to work in the interests of public safety; implementing good practice in maintaining safe escape routes, locking necessary doors and knowing what to do in the event of a emergency situation, as well as, understanding the possibility of threats, and protocols for reacting to threats, from nefarious actors that, despite being rare and unlikely (eg terrorism) are important considerations.</p> <p>Dedicated non-alcoholic and soft drinks menu will be on offer at the bar, and promoted by our staff, and no irresponsible alcoholic drinks promotions will be offered. Easy to access water points will be provided, and staff will ensure water is available as a priority.</p>
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	<p>A glass collection and waste management policy will be in place to ensure there is no accumulation of drinking vessels or waste that could cause an obstruction. Similarly a policy for spillages or breakages will be established.</p> <p>A fire detection system will be put in place with equipment available and all staff will be trained in accordance with fire safety policy.</p> <p>There will also be a wind down time of 30 minutes before the end of any night time event, where no alcohol is served, and no music played.</p> <p>Attendees that feel unwell will be encouraged to speak to staff. All staff will be trained in order to best deal with any situation arising from someone becoming unwell in the building. First aid training will be made available for staff.</p> <p>The importance of a duty of care will be communicated to all staff and training offered to ensure policy on this issue is correctly followed. A safe and quiet place will be made available for anyone feeling unwell.</p> <p>All venue managers and senior staff shall be trained in venue risk assessments. These assessments will be made known to all other staff and clear policies put in place mitigate against any risks that are recognised.</p> <p>As mentioned in the previous section, a 24 hour CCTV system will be installed for the safety of everyone inside the building.</p> <p>Security reviews will be held regularly between senior venue staff and SIA staff, to review successes, challenges or areas to improve.</p> <p>A policy to manage capacity will be adopted to prevent overcrowding. Clickers will be used to record the number of patrons inside the premises.</p>
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d) the prevention of public nuisance

	<p>Adequate sound control measures will be undertaken to assist the control of noise and vibration. As shown on the proposed plans, the main hall is acoustically isolated with sound blocking cavity walls to contain any sound. An acoustic consultant will be brought in to complete a full acoustic survey with the intention of reducing sound propagation beyond the borders of the venue. Sound levels will be monitored and limited to minimise the risk of noise disturbances.</p> <p>For late night events customers will be asked not to stand around talking in the street outside the premises; and asked to leave the vicinity quickly and quietly. The smoking area will be in the rear yard in a gated and walled area, separate to the main entrance, and not visible to passing public. Prominent, clear and legible notices will be displayed at all exits, ensuring patrons respect the local area, and leave the premises quietly.</p> <p>Bins will also be provided at the exit, to keep any litter outside to a minimum, along with staff conducting regular check-ups of outside areas.</p> <p>Any deliveries or waste removal will take place during regular working hours.</p> <p>Positive relations with the local community will be a core principle for the venue and all staff. This includes being open for communication and engagement.</p> <p>Where the building is located there are good transport options throughout the day and night. All transport links and options will be communicated to all users and attendees, as best we can, so as to encourage swift and safe journeys to and from the venue.</p> <p>Public transport will be recommended and travelling via car will be strongly discouraged.</p>
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e) the protection of children from harm

	<p>Identification will be required upon entry for night time events, and age verification will be enforced with a Challenge 25 policy.</p> <p>Staff will be trained appropriately.</p>
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Guidance note 10

Please list here steps you will take to promote all four licensing objectives together.

Please upload a plan of the premises

	
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Please upload any additional information i.e. risk assessments

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Checklist

	I have enclosed the plan of the premises. I understand that if I do not comply with the above requirements my application will be rejected. I understand that I must now advertise my application (In the local paper within 14 days of applying
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Home Office Declaration

Please tick to indicate agreement

	I am a company or limited liability partnership
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Declaration

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership]

I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK.

The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work.

I/We hereby declare the information provided is true and accurate.

I agree to the above statement

	Yes
PaymentDescription	
PaymentAmountInMinorUnits	
AuthCode	
LicenceReference	
PaymentContactEmail	

Please provide name of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 12). If completing on behalf of the applicant, please state in what capacity.

Full name	
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Date (DD/MM/YYYY)	16/09/2024
Capacity	Company Director

Where the premises licence is jointly held, enter the 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (guidance note 13). If completing on behalf of the applicant state in what capacity

Full name	
Date (DD/MM/YYYY)	16/09/2024
Capacity	

Contact name (where not previously given) an address for correspondence associated with this application (please read guidance note 14)

Contact name and address for correspondence	[REDACTED]
Telephone No.	
If you prefer us to correspond with you by e-mail, your email address (optional)	[REDACTED]

GUIDANCE NOTES

12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.

13. Where there is more than one applicant, each of the applicants or their respective agents must sign the application form.

14. This is the address which we shall use to correspond with you about this application.

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Once you complete form you will be redirected to payments and won't be able to return back.

The information you provide will be used fairly and lawfully and Southwark Council will not knowingly do anything which may lead to a breach of the Data Protection Act 1998.